

# Memorandum

**To:** All Independent Contractor Exemption Certificate Applicants  
**From:** Independent Contractor Central Unit (ICCU)  
**Date:** 5/4/2005  
**Re:** Change in Independent Contractor Exemption Certification laws

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Hello:

The legislature passed SB108, effective upon approval from the governor. The governor signed the bill on April 28, 2005. The laws surrounding independent contractor exemptions changed, effective on signing. The fee has increased, the application form has changed, and documentation is required to verify the applicant is in a business for each listed occupation.

All individuals who apply for the independent contractor exemption certificate are now required to:

1. pay \$125;
2. complete the Independent Contractor Exemption Certificate (ICEC) application;
3. complete the Waiver; and
4. submit documentation verifying they are in a business.

No applicants for the ICEC can be awarded the certificate without all the required materials. Please complete the new application, and the waiver. Submit the required documentation, and pay the new fee, to apply for the independent contractor exemption certificate.

Please visit our website at [www.mtcontractor.com](http://www.mtcontractor.com) for more information as it is being updated regularly to reflect the new laws. The new application and waiver can be found under, “Forms” and will print full size (8 ½ x 14) or default to smaller version to fit 8 ½ x 11 paper

Thank you for bearing with us as we move forward. We would be happy to discuss any questions or concerns you may have, please call 406-444-9029.